**Better at Home Coordinator – 28 hours/week**

We are seeking someone to join our amazing team as the ***Better at Home Coordinator.***

The Better at Home is a program that helps seniors with simple day-to-day tasks so that they can continue to live independently in their own homes and remain connected to their communities.

The Coordinator is responsible for supporting our clients, recruitment and supervision of contractors and volunteers, administrative processes, working with referring agencies, as well as monitoring and evaluating the program.

You will bring to the role:

* A passion for working with people, in particular seniors and elders
* Understanding of community development and building on community strengths
* Basic computer skills with some knowledge of Word and Excel
* Experience working with Seniors and an understanding of issues facing the aging population, particularly in a rural setting
* Demonstrated ability to work independently and with limited supervision;
* Demonstrated respect for individuals and groups and an understanding of

Indigenous and other diverse cultures of the Port Hardy area;

* Good interpersonal skills

The NICCCS is known for our collaborative approach, having built a reputation for maintaining strong working relationships with and among a diverse group of stakeholders and people in the Mt Waddington region. We offer a competitive salary, excellent benefits package, supportive work environment, and opportunities to grow your professional skills and expertise.

Please direct your applications to:

Executive Director

North Island Crisis & Counselling Centre Society

Box 2446, Port Hardy, BC V0N 2P0

[chrisp@nicccs.org](mailto:chrisp@nicccs.org)

Application deadline is:

12 March 2021